

The Hampton-in-Arden Recreational Trust

Shadowbrook Lane, Hampton-in-Arden, B92 0DQ

TERMS AND CONDITIONS OF HIRE

The following are the terms of the contract between you and HiART.

1. Bookings

If you confirm your booking verbally, you must send to HiART a written confirmation signed by you (email is acceptable to booking secretary: – awsbookings@hiart.co.uk) stating you accept the terms of the contract. HiART must receive this written confirmation within five days or it may cancel the booking.

2. Paying your Invoice

Unless we have asked you to pay a deposit or advance payment we will invoice you for all the charges at the end of the month. For regular user's invoices, will be done monthly. You must pay in sterling, to the address shown on the invoice, in accordance with the terms of the invoice. Payment is required within 14 days of receipt of invoice.

3. Amending your Booking

If you alter your booking, it may be necessary (at the discretion of HiART) to send you a new booking form to sign, so that you know what you have booked and what you are responsible for.

4. Cancelling part of your booking

If you need to cancel your booking more than 14 days in advance of the event no charge will be levied. If cancellation occurs less than 14 days before your visit, you must notify HiART as soon as possible and at least 24 hours in advance.

Cancellation of all or part of a booking will incur at the discretion of HiART, the following charges:-

50% of charges if cancelled.

ALL CANCELLATIONS MUST BE COMMUNICATED TO THE BOOKINGS SECRETARY BY EMAIL AT awsbookings@hiart.co.uk

5. Changes or cancellations by us because of events beyond our control.

We have the right to alter or cancel any bookings that we cannot keep for reasons beyond our control. If this happens we will use all reasonable efforts to offer you an alternative.

6. Playing Surfaces

HiART endeavours to provide a safe playing surface at all times. However, external users should be prepared to make their own judgement as to the suitability/safety of the facility, particularly the playing surface in conjunction with the match official(s) or coach/trainer.

7. Behaviour on our Premises

You must make sure that you, members of your party and any one visiting you at the recreation ground behave in such a way that they do not cause a nuisance or unreasonable disruption to the recreation ground, the sports club, its members or employees or any other visitor to the facility.

The hirer must accept responsibility for any damage to HiART property (or that belonging to any individual organisation) other than fair wear and tear and for injuries fatal or otherwise, to persons arising from their use of the facilities as a consequence of negligence on the part of the hirer.

The hiring group organiser is required to report any injuries that occur during the use of the facility.

8. Leaving the Premises

If no other group is following you the facilities must be locked. Goals are to be put back off the pitch even if you didn't put them on. Please turn off the Astro lights up at the Club House.

9. Additional Items

The authorised representative of HiART shall have free access at all times to the facility hired.

HiART reserves the right to withdraw the facility at any time before or during any period of hire and does not accept responsibility for the postponement or interruption of any event. In particular HiART or their designated agent, shall have authority in the event of bad weather, or for other reasons, to declare the facility unfit for use.

10. Public Liability

HiART requires the hirer to have a Public Liability Policy covering his/her legal liability and indemnifying HiART against all such claims in this regard.

1/8/20

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NEW ALL WEATHER MULTIPURPOSE SURFACE WHICH COST £298,000 INFORMATION FOR USERS

1. Bookings are made in multiples of half hour with minimum of one hour.
2. Please notify all members of the user group and any opposition that NO STUDES or BLADES are allowed on the multipurpose surface - this includes moulded rubber studs – only specialised footwear or training shoes can be used on the pitch. If anyone is found with studs or blades they will be ejected.
3. Hire of facilities includes the use of the goals. Footballers do NOT use the hockey goals
4. The user group should be made aware that it has absolute responsibility for supervising the activities of the group and for ensuring that the facilities and equipment are used in a safe manner.
5. HiART operates a regular inspection and maintenance programme to ensure that, as far as practical, facilities are in a safe condition for use. All users are required to report any defects, damage or hazards to HiART by email: awsbookings@hiart.co.uk. The hiring group is also required to accept responsibility for damage to or loss of equipment, which results from negligence, misuse or breakage during use, by members of the hiring group.
6. DO NOT kick footballs into hockey goals or the dug outs as it damages them.
7. It is the hirer's responsibility to contact any emergency service required. All incidents should also be reported to HiART. User groups should provide their own first aid kit.
8. Cancellation of the booking – see attached Terms and Conditions.
9. At certain times, particularly at weekends and most evenings, access to the Hampton-in-Arden Sports Club facilities will be open to users of the multipurpose surface. Access to these facilities is not a part of the hire agreement between the multipurpose surface user groups and HiART. Arrangements regarding the use of the Sports Club facilities, which include changing/shower rooms, toilets and bar, should be discussed with the Bookings Officer when making your booking.

Please note the following:

- Use of these facilities is entirely at the user's risk.
 - Sports Club facilities are to be respected and left as found.
 - The wearing of wet or soiled clothing within the bar area is not permitted.
 - All dirty/wet footwear is to be removed before entering the club house.
 - Please leave the changing facilities clean and tidy after use.
 - All valuables left in the changing area are done so entirely at the owners' risk.
10. Procedure in the event of frost and/or snowfall is entirely at your discretion and at your own risk.
 11. The pitch is situated on the Recreation Ground, Shadowbrook Lane, Hampton-in-Arden, B92 0DQ
 12. The facilities must be locked, goals put back off the pitch and the flood lights switched off if you are the last user that night.

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ALL WEATHER MULTIPURPOSE SURFACE BOOKING FORM

NAME OF ORGANISATION: _____

CONTACT NAME: _____

INVOICE ADDRESS: _____

POST CODE: _____

EMAIL ADDRESS: _____

TELEPHONE NO: _____

METHOD OF PAYMENT:

Invoice raised at the end of the month. Payment is required within 14 days of receipt of invoice.

PUBLIC LIABILITY POLICY HELD (see conditions attached)

NAME OF COMPANY: _____ LIMIT OF INDEMNITY: _____

POLICY NO: _____ EXPIRY DATE: _____

NOTE: Individuals or groups not having personal insurance cover utilise the HiART facility at their own risk.

SIGNATURE: _____ DATE: _____

PLEASE PRINT NAME: _____